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TO: ALL DEPARTMENT AND AGENCY HEADS

FROM: Carole E. Stone *CS*

SUBJECT: 2003-04 Longevity Payments for Managerial or Confidential (M/C) Employees

This Bulletin amends Budget Bulletin D-1108 (issued March 21, 2003) and provides revised policy direction regarding 2003-2004 longevity payments for Managerial or Confidential (M/C) employees and other unrepresented employees.

Based on further review, it has been determined that longevity payments for Managerial or Confidential (M/C) employees at or below the grade 17 level will not be withheld. Those newly eligible employees with at least 5 years but less than 10 years of continuous service at the job rate, whose basic annual salary is less than \$750 above the job rate, shall receive a salary increase of \$750. Those eligible employees with 10 or more years of continuous service at the job rate, whose basic annual salary is less than \$1,500 above the job rate, shall receive a salary increase to the job rate plus \$1,500.

The Office of the State Comptroller has been informed of this revised policy decision.

Any questions on this Bulletin should be directed to your budget examiner.