

Dear Potential Bidder:

The New York State Division of the Budget (“DOB” or “Division”) is requesting proposals from organizations that seek to partner with New York State (“The State”) on Pay for Success (PFS) contracts. The enacted 2013-2014 New York State budget authorizes the State to undertake PFS initiatives in health care, child welfare and early childhood development, and public safety and authorizes funding for this purpose totaling \$30 million over the next five years. DOB will only consider applications that clearly identify both an intermediary and one or more initial service provider organizations; provided, however, that it is permissible for a single entity to propose to take on both roles or for a lead organization to propose to fulfill one of the roles and to obtain the additional capacity necessary to fulfill the other role through pre-specified consulting or subcontracting arrangements. The State seeks to enter into one or two PFS contracts immediately and may pursue additional initiatives depending on the quality of proposed PFS projects (according to the criteria outlined in this RFP), legislative authority and the availability of funding.

This RFP also outlines the terms and conditions, and all applicable information required for submission of a proposal. Proposers should pay strict attention to the proposal submission deadline to prevent disqualification. To ensure compliance with these requirements and to prevent possible disqualification, Proposers should follow the format and instructions contained in this document.

For Bidders’ convenience, the RFP and its related attachments have been made available in electronic format at the Division’s Procurement website:

<http://www.budget.ny.gov/contract/index.html>.

The State will convene a Bidders’ Conference in Albany on **August 16, 2013**. Parties interested in attending the Bidders’ Conference must submit their request to attend by email to contracts@budget.ny.gov by **August 7, 2013**. The email should include the following:

- Name of organization
- Contact information of up to two participating representatives (names, titles, addresses, phone numbers, and email addresses); and
- Contact information for up to two observers (names, titles, addresses, phone numbers, and email addresses).

The agenda for the Bidders’ Conference will be distributed along with a time and location by August 9, 2013. Attendance at the Bidders’ Conference is optional.

Bidders may submit inquiries concerning the RFP via email to contracts@budget.ny.gov no later than **Noon on August 14, 2013**. Responses to all questions that are received by the due date will be posted at <http://www.budget.ny.gov/contract/index.html> by **August 23, 2013**.

Organizations that are intending to submit a response to this RFP are strongly encouraged to send an email indicating their interest to contracts@budget.ny.gov by **September 9, 2013**. The email should contain the subject line "Intent to Bid" and briefly describe the Project and potential partner organizations. Bidders that do not notify DOB of their intent to bid may still submit a proposal.

Responses must be received via email no later than Noon on September 30, 2013. Any responses or unsolicited amendments to responses received after the due date will not be considered in the review process. Hardcopies must be postmarked by the due date but may be received later.

All documentation should be completed and returned in accordance with the guidelines provided in the RFP.

All questions regarding this solicitation should be addressed via e-mail to:
Contracts@budget.ny.gov

Any expenses incurred in the preparation and submission of the proposal will not be reimbursed by the State.